



20<sup>th</sup> July 2010

Dear Parent/Guardian

### **School Meals**

I am writing to inform you of the current situation in respect of school meals.

As I have informed you on previous communications the school is running a deficit with school meals and we have tried to encourage and promote the meals service in numerous ways. It has also come to my attention that there is currently £3000 in arrears on school meals which equates to approximately 4 weeks worth of unpaid meals per child in the school. As you will appreciate this is not acceptable and does not help with the current financial situation. Arrears letters are sent out on a weekly basis; however, payments are still not being received.

Following on from a recent Governors Meeting the following actions will have to be implemented to ensure we can maintain the school meals provision.

- \* The price of school meals will increase to £2.00 per day from September.
- \* All arrears to be paid by the end of the summer term.
- \* Should arrears not be cleared, we will be unable to provide meals for your child from September until the arrears are cleared in full.
- \* Meals should be paid for in advance at the beginning of each week or on the day the meal is taken. Alternatively you can pay in advance for the term or half-term if this is easier.

It is with regret that as a school we have to enforce this, however, we have little choice and hope that you will continue to support the meals service.

If you have any queries regarding arrears please contact the school office who will be happy to help.

Yours sincerely

Mark Alston  
Headteacher